First page of your application

(Please put this cover sheet on top of your application!)

Surname: _____

First name: _____

Application number: BW-_____(7 digits) **Year of graduation (Bachelor):** _____

1. Signed online form ☐ CV ☐ Letter of motivation ☐

2. Language test ☐ _____ Score: _____

3. BSc transcript final? ☐ Preliminary? ☐

4. Self-made table stating all your core Computer Science courses ☐

5. BSc certificate ☐ Your grade: _____(in numbers, can be preliminary)

6. Grading system of your degree: Minimum passing grade : _____

Maximum grade : _____

7. Length in years (actual/standard): _____/_____

8. Name of your study program: _____

9. Name of your university: _____

Explanation 1-9:

1. Please check the boxes if you will send these required documents: Signed online STiNE form, CV, Letter of motivation.

2. Please check the box if you have completed a language proficiency test. Provide the name and score of your test. The languageproficiency tests need to meet these scores or higher: CEFR/TELC Level B2, IELTS >=6.5, TOEFL IBT >=90, PBT >=575, CBT >=230, Cambridge CAE or CPE.

3. Please check the first box if you send a transcript of a completed Bachelor. If you are still studying, check the second box.

4. Check the box if your self-made table evidencing 60 ECTS is ready: The table needs to contain: 1. the name of the cs course as it appears in your transcript, 2. a short description of the course's Computer Science contents, 3. the corresponding credit points (CP) or hours (CH) of the course you have completed (=a grade independent number). Additionally, state: a. The total amount of CP/CH of your degree, b. The total amount of CP/CH of your Computer Science courses, c. Your actual length of study, d. The standard length of your degree in years. Make sure that the courses you list can be found in your transcript or other official documents of your university. https://www2.informatik.uni-hamburg.de/Info/Studium/MSc/IAS/wiki/index.php/Required_Documents:_Example_structure_table

5. Check the box if you provide a copy of your final bachelor certificate. In any case, state your final/preliminary grade in numbers. If you have not yet finished your degree, state your current grade average. Make sure the grade (preliminary/final) is stated in an official document, e.g., transcript or certificate.

6. To compare your grade to others, please provide your grading scale/system in numbers. The grading scale has to contain the minimum passing grade and the maximum grade. E.g., in GPA grading scales "1" often is the minimum passing grade and "4" the maximum of the degree's grading scale. Please, provide evidence for your grade and your grading scale (e.g., usually certificate, transcript, or additional document).

7. State the actual length, which you have already studied in years. State the standard period of study of your degree in years, e.g., "3.5/4" means that you have studied 3.5 years out of 4 years of your program.

8. Please state the name of the Bachelor course you are applying with (e.g., Computer Science, Information Technology, Telecommunication Engineering, Economics, ...).

9. Please state the name of your university and country (e.g., Visvesvaraja University India, Universität Osnabrück Germany, Technical University of Madrid Spain, etc.).

Be reminded that you need to provide official proof (grade, grading system, certificates, the period of study)! For the application, you can send the documents in simple paper copy. Note, in case you are accepted you have only 2 weeks to send certified copies.

Please, put your application documents in this order: Cover Sheet, Signed Online Form, CV, Motivation Letter, Language Test, Transcript, Self-made table, Grade and Grading Scale, Bachelor Certificate, everything else.

The IAS Wiki contains a detailed explanation:
https://www2.informatik.uni-hamburg.de/Info/Studium/MSc/IAS/wiki/index.php/Application:Main