First page of your application

Surname: _____

First name: _____

Application number: BW-_____(7 digits)   **Year of graduation (Bachelor):** _____

1. Signed online form   CV   Letter of motivation

2. Language test   _____   Score: _____

3. BSc transcript final?   Preliminary?   BSc certificate

4. Self-made table stating all your core Computer Science courses

5. Preliminary quick check code for ECTS: _____

6. Your Grade in numbers, can be preliminary:_____   Page no.:_____

7. Grading system of your degree: Minimum passing grade   :_____   Page no.:_____

          Maximum grade   :_____   Page no.:_____

8. Length in years (actual/standard):   _____/_____

9. Official degree description, diploma supplement

10. Name of your study program: _____

11. Name of your university and country: _____

12. Is your University qualification recognized as H+ by Anabin?   Yes   No   Could not find

          I have a German Bachelor's degree

Explanations:
Please fill in your personal details accordingly. Checking a box (or filling in information) means that you provide those documents in your application.

1. Signed online STiNE form, CV, Letter of motivation (<=1.5 pages)
2. Provide the name and score of your Language Proficiency test, check the list of accepted tests, and the minimum score. Do not apply without accepted test or with a score lower than the minimum.
3. Provide your transcript of records - final or preliminary. If you are still studying, check the second box. Check the box if you can provide a copy of your final bachelor certificate. If not, provide an official letter stating when you will finish.
4. Provide your self-made table listing all core computer science courses of your transcript, >= 60 ECTS. Provide all extra information asked for in the table template.
5. State the preliminary quick check code for the formal requirement of 60 ECTS. More info:https://www.master-intelligent-adaptive-systems.com/apply-master-intelligent-adaptive-systems/
6. State your final/preliminary grade in numbers. If you have not yet finished your degree, state your current cumulative grade average. State the page numbers of your application displaying the grade in an official document. Highlight the grade on this document
7. Provide your degree's grading scale/system in numbers, containing the minimum passing grade, the maximum grade. The scale has to match with the grade you have stated in 6. State the page numbers of your application displaying the scale in an official document. Highlight the scale on this document.
8. State the actual length, which you have already studied in years and the standard period of study of your degree.
9. Provide a degree description = diploma supplement. It's an official document providing information about your degree: standard period of study, explanation of the degree's credit system, grading system, in-class hours/contact hours, weeks of contact hours, length of a semester. This information is needed to estimate ECTS and compare your degree to the European System. Highlight the important parts in your documents.
10. Please state the name of the Bachelor program you are applying with, e.g., Information Technology, Telecommunication & Engineering.
11. Please state the name of your university and country, e.g., Visvesvaraya Technological University, India; Universität Osnabrück, Germany.
12. Please provide proof that your university and degree is recognized in Germany. Read section **11** about Anabin here: https://www2.informatik.uni-hamburg.de/Info/Studium/MSc/IAS/wiki/index.php/Application:Required_documents

Order of your documents for application: This page, Signed STiNE Form, CV, Motivation Letter, Language Test, Transcript, Self-made table, Bachelor Certificate, Grade, Grading Scale, Anabin print out, diploma supplement, additional documents.

You need to provide official proof of your grade, grading system, bachelor certificate, transcript, date you will finish your degree, language proficiency test score, diploma supplement! Do not send incomplete applications or applications that do not fulfill the formal requirements. These applications will be rejected directly.

Detailed information:
https://www2.informatik.uni-hamburg.de/Info/Studium/MSc/IAS/wiki/index.php/Application:Main
https://www.master-intelligent-adaptive-systems.com
More detailed explanations of this form:
https://www2.informatik.uni-hamburg.de/Info/Studium/MSc/IAS/wiki/index.php/Cover-letter-form#Explanation_of_points_1-9_of_the_cover-letter-form