

INVITATION TO SUBMIT PROPOSALS FOR ORGANISING THE INTERNATIONAL CONFERENCES ON APPLICATION AND THEORY OF PETRI NETS AND CONCURRENCY, 2015 & 2016

The 2013 conference will take place in Milano, Italy, and the 2014 conference in Tunis, Tunisia. We would now like to invite bids for the organisation of the Petri Nets conferences in 2015 and 2016. Each proposal is expected to provide a detailed description of the relevant facilities and support as specified below.

The deadline for proposals is 1st February 2013. Please send a single PDF-document containing your proposal to the Chair of the Steering Committee:

Maciej Koutny: maciej.koutny@ncl.ac.uk

If you need any additional information, please contact Maciej Koutny directly.

Time and date

The conference takes place in the last week of June. The tutorials and workshops take place on Monday and Tuesday while the conference takes place on Wednesday-Friday. The conference always ends on the LAST Friday of June. There is also a 3-day Petri Net Course, which takes place on Sunday-Tuesday before the conference.

Please indicate in which year(s) you would like to host the conference together with the venue.

Organisation

Which organisation(s) will be responsible for the practical organisation of the conference such as one or more university departments? Who will be heading the organising committee? Do you expect to have any support from your University, from national research organisations, and from local industry? Are there any local associates, PhD students, etc, who can help with the practical organisation? What is the expected number of participants from your home country?

Facilities

Describe the location where you intend to organise the conference. Is it a hotel, conference centre, university, or something rather different?

On Sunday we need a room with a capacity of 30-40 people (for the Petri Net course). On Monday and Tuesday we need 5 rooms with capacities of 20-40 persons each. There will be one advanced tutorial, the Petri Net Course, and three workshops (each day). On Wednesday, Thursday and Friday we need a single lecture room for at least 150 participants. Please describe the facilities in the rooms (such audio visual support, etc). We also need adequate Internet connections and space for reading e-mails (using desktop computers or participants' laptops) as well as a room for the exhibition of Petri net tools (on Tuesday or Wednesday afternoon/evening).

Hotels and other forms of accommodation

Describe the hotels that you intend to use (standard, price, and distance to the conference site). It is important to be able to offer reasonably priced hotels. It is also advantageous if you can offer inexpensive rooms (with limited facilities) near to the conference site. They can be used for students and researchers with limited funding. If available in a sufficient

number, they can also be offered to other participants. Hotel prices and other prices should be specified in EURO.

Accessibility and travel information

A majority of the participants will arrive by air. Please describe the flight connections to/from the nearest airport(s). What are the means of transport and the cost of travel from the airport(s) to the conference hotels/accommodation?

Tourist information

Provide a short description of the nearest city and its surroundings. Are there any attractions that could be visited by the participants as well as accompanying persons? It is not usual to have an excursion as part of the conference. However, in some countries it might be of interest to offer an excursion on the Saturday following the conference. The cost of such an excursion is paid by the participating persons (and it is not part of the conference fee).

Where do you intend to organise the conference dinner? It is important to avoid using too much time for bus transportation.

Financial matters

The local organisers are (in all respects) responsible for the financial aspects of the conference. Any profit/deficit is allotted to the local organisers. The fees constitute important selection criteria (together with the travel and accommodation expenses). Hence, it is important that you try to keep the fees as low as possible. The fees that you propose are final. Only in exceptional cases will it be possible to increase them later on.

Please specify your fees in EURO for the following four "packages" (in the parentheses you will find the fees for Hamburg 2012; the first price being the early registration fee).

- a) All 5 days (550/650).
- b) 3 conference days (400/500).
- c) 2 tutorial/workshop days (200/250).
- d) 1 tutorial/workshop day (130/180).

Participants who register early are given a reduction. Members of EATCS and the GI SIG "Petri Nets and Related System Models" are given an additional reduction of 15 EURO. The organisers may decide to give a similar reduction to other Special Interest Groups.

The fees include:

- Lunch and refreshments during breaks on each day.
- Conference dinner on Thursday evening (a and b).
- Participation in the scientific programme.
- A copy of the conference proceedings (a and b).
- Tutorial/workshop proceedings in an electronic form (a, c, and d).

When you make your budget remember that you have to cover:

- Conference dinner, lunches and refreshments in the coffee breaks.

- Travel, accommodation and all local expenses for up to 5 invited speakers selected by the Steering Committee. To limit the expenses, the Steering Committee always attempts to select some of the invited speakers from your own country or from nearby countries. Moreover, it may be possible for you to get funding for part of these expenses from your University, national research organisations, industry, etc. The invited speakers can participate in all activities without paying any fees.
- Conference proceedings which are printed in Lecture Notes in Computer Science by Springer-Verlag. You get 50 print copies for free. Additional copies can be bought at a discount of 50 % off the list price. There are usually around 350 pages in the proceedings.
- Each organiser of an advanced tutorial or a workshop receives up to 1000 EURO from the conference organisers. For tutorials the money can be used to cover travel and accommodation expenses for the tutorial lecturers and it can also be used to pay their conference fee(s). For workshops the money can be used to cover travel and accommodation expenses for invited speakers at the workshops or to publish the proceedings in a more prominent way.
- Each of the six lecturers/organisers of the Petri Net Course receives 200 EURO from the conference organisers. The Petri Net Course is an excellent way to attract students, PhD students and IT-professionals from private companies to the conference. Hence it may be a significant source of income for the organisers – if well advertised.
- Printing of workshop proceedings, tutorial material and material from the tool exhibition (e.g. as booklets in one of your local research series).
- A dinner for the steering committee and the invited speakers of the conference (15-20 persons).

Co-location with other conferences

Sometimes we co-locate with other conferences, e.g. the International Conference on Application of Concurrency to System Design. Proposals to co-locate with other conferences are very welcome.

Conference guidelines

If you have not already obtained a copy of the conference guidelines (updated 2011), please download it from the Petri Nets World web-pages before making your application:

<http://www.informatik.uni-hamburg.de/TGI/PetriNets/sc-info/>

The guidelines provide a lot of useful information for potential organisers.